



## **MEETING NOTICE**

**REGULAR MEETING OF THE  
BOARD OF COMMISSIONERS  
OF THE HOUSING AUTHORITY  
OF SNOHOMISH COUNTY**

**DATE: Tuesday, September 15, 2026  
TIME: 12:00 PM  
LOCATION: HASCO Main Office  
12711 4<sup>th</sup> Ave W  
Everett, WA 98204**

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## **AGENDA**

**A. PUBLIC COMMENT**

**B. ROLL CALL**

### **CONSENT ITEMS**

- C. APPROVE** Agenda for the September 15, 2026, Regular Meeting.....1
- D. ACTION** on Minutes of the August 18, 2026, Regular Meeting.....3
- E. Resolution No. 2594** Authorization of August 2026 Expenditures.....9

### **ACTION ITEMS**

- D. Resolution No. 2595** Approving an Amendment to the Position Classification Plan.....16
- E. Resolution No. 2596** Authorizing the Housing Authority of Snohomish County to Use its Own Funds to Cover Any Cost Overruns Related to the Alpine Ridge Utility Improvement Project.....18
- F. Resolution No. 2597** Ratifying the Purchase and Sale Agreement and Authorizing the Acquisition of the Horizon Square Apartments.....19
- G. Resolution No. 2598** A Resolution of the Board of Commissioners of the Housing Authority of Snohomish County Providing for the Pledge of the Authority's General Revenues to Secure Certain Indebtedness Owed By the Authority to the Community Foundation of Snohomish County.....22

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|           |                                                                                                                                  |    |
|-----------|----------------------------------------------------------------------------------------------------------------------------------|----|
| <b>H.</b> | <b>Resolution No. 2599</b> Authorization to Amend and Revise the Section 8 Housing Choice Voucher Program Payment Standards..... | 26 |
|-----------|----------------------------------------------------------------------------------------------------------------------------------|----|

**INFORMATION ITEMS**

- I.** Finance Report
- J.** Legal Counsel Report
- K.** Commissioners' Report
- L.** Chief Executive Officer Report

**ADJOURNMENT**

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The Regular Meeting of the Board of Commissioners was convened at 12:00 pm on August 18, 2026 at the Housing Authority of Snohomish County.

**Present:** Commissioner Alonzo  
Commissioner Wallace  
Commissioner Metzger-Utt  
Commissioner Redmon

**Absent:** Commissioner Distelhorst (excused)

**Staff:** Laurie Olson, Chief Executive Officer  
Jenisa Story, Chief Operating Officer  
Wendy Dougherty, Chief Financial Officer  
Chris Jowell, Chief Real Estate Officer  
Jodie Halsne, Director of Tenant-Based Assistance  
Maurice Drayton, Director of Internal Legal Affairs  
Chris Collier, Director of Government Relations  
Jenn Lehmann, Executive Assistant

**Legal:** Faith Pettis, Pacifica Law Firm

## **PUBLIC COMMENT**

The Board opened the floor for comments from the public. No one from the public attended the meeting to comment.

## **CONSENT ITEMS**

Commissioner Metzger-Utt moved for approval of consent items. Commissioner Wallace seconded, and the motion passed unanimously to adopt the following:

**Item C. APPROVE Agenda for the August 18, 2026, Regular Meeting**

**Item D. ACTION on Minutes of the July 21, 2026, Regular Meeting**

**Item E. Resolution No. 2588 Authorizing Payment of July 2026 Expenditures**

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## **ACTION ITEMS**

### **Item F. Resolution No. 2589 Adopting the 2026-2027 Amended Public Housing Agency Plan Update**

Jodie Halsne stated that the comment period was concluded for this update and expressed appreciation to all participants for their input. No changes were made to the amended plan.

HASCO is seeking an amendment to the agency plan update to allow HASCO to explore uses of its Faircloth Authority of 253 units. These units are available as part of HASCO's previous conversion of its Public Housing units in 2015.

Commissioner Redmon moved for approval of Resolution No. 2589. Commissioner Wallace seconded, and the motion passed unanimously.

### **Item G. Resolution No. 2590 Adopting Annual Updates to the Section 8 Housing Choice Voucher Administrative Plan**

HOTMA implementation is required for all PHAs. While portions of HOTMA went into effect in 2016, the requirements are now moving toward full implementation. HASCO will begin processing annual reexaminations and interims under the new HOTMA rules September 1, 2026 to honor the January 1, 2027, start date.

Commissioner Redmon moved for approval of Resolution No. 2590. Commissioner Wallace seconded, and the motion passed unanimously.

### **Item H. Resolution No. 2591 Authorizing the Submission of Applications for Financing the Hilltop I & Hilltop II Developments and the Entering Into Contracts or Agreements as May be Necessary for Advisable to Obtain Such Financing**

HASCO is preparing to apply for funding to support the redevelopment of 2 properties: Hilltop I and Hilltop II in Stanwood. This potential redevelopment is needed as the current properties have extensive capital improvement needs. This resolution authorizes the submission of funding applications for the project. While there is no guarantee that the funding will be awarded, it is important to pursue all available opportunities.

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Commissioner Metzger-Utt moved for approval of Resolution No. 2591. Commissioner Redmon seconded, and the motion passed unanimously.

**Item I. Resolution No. 2592 Authorizing an Additional Signer for HASCO's Washington State Housing Finance Commission Account**

Jenisa Story stated this is an administrative matter that fulfills the need for additional signers. Board approval is required when adding additional signers to the account.

Commissioner Redmon moved for approval of Resolution No. 2592. Commissioner Metzger-Utt seconded, and the motion carried unanimously.

**Item J. Resolution No. 2593 Approving Section 8 Management Assessment Program (SEMAP) Certification for Fiscal Year Ending June 20, 2026**

HOTMA is one of the tools HUD uses to measure how effectively the Housing Choice Voucher (HCV) program is being administered. Performance indicators include completing initial inspections before signing Requests for Tenancy Approval (RFTAs), completing annual reexaminations and interims on time, and conducting Quality Standards Assurance (QSA) checks on units.

As part of the current reporting period, HASCO is required to confirm that its self-audit has been completed. HUD reviews the submitted information through the Section Eight Management Assessment Program (SEMAP) and assigns an overall performance score. High-performing agencies may have access to additional opportunities and resources from HUD.

HASCO has maintained high performer status in seven of the past eight years.

Commissioner Metzger-Utt moved to approve Resolution No. 2593. Commissioner Wallace seconded, and the motion carried unanimously.

**Financial Report**

The Finance team provided several updates regarding the upcoming annual audit. HASCO will be working with Novogradac this year and met with the firm last week to begin preparations. The audit process is expected to begin this month.

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Overall, it has been a good financial year. The Novo developer fee has been fully paid to HASCO, totaling approximately \$2 million. The tax credit properties continue to generate positive NOI on an annual basis

HASCO currently has approximately \$370 million in assets and \$236 million in debt, with assets exceeding liabilities by approximately 1.5 ratio of assets to liabilities.

The goal is to complete the audit by the end of the calendar year.

### **Legal Report**

Faith Pettis stated there were no updates to report from Pacifica and offered the floor to Mo Drayton. Mo deferred to Chris Jowell for additional information.

Chris J stated the Purchase and Sale Agreement for a 46-unit property in the Casino Road neighborhood has been completed. HASCO is also partnering with the City of Everett on the Casino Road neighborhood work.

Due diligence has recently begun and is expected to be completed next week. The acquisition is anticipated to be brought before the Board for consideration at the September Board meeting.

### **Commissioners' Report**

The Board of Commissioners had nothing to report this month.

### **Chief Financial Officer Report**

Laurie Olson shared several updates, including a recent meeting with the Snohomish County Department of Economic Development. The meeting was successful and focused on the relationship between housing and the local economy. There was significant interest in the role of affordable housing in supporting the economy, and the parties agreed to remain connected for future discussions.

Laurie also shared she met with Greg Wong, former Deputy Mayor of Seattle, who has joined Pacifica Law Group as a partner in the firm's Municipal Practice Group. His involvement is expected to strengthen HASCO's political and community engagement efforts.

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Laurie noted that HASCO properties have hosted numerous events throughout the summer, helping keep staff and residents engaged. Allied recently hosted a barbecue that Laurie attended. She also noted reports indicating that the Resident Services team may have a positive impact on net operating income (NOI), and HASCO is evaluating how these services may be contributing to the performance of its own portfolio.

Laurie joined Senators Robinson and Alvarado for a tour of Broadway Plaza, an Everett Housing Authority senior housing community that participates in a Medicaid reimbursement model for in-home care. The program provides for caregivers to be stationed on the property, with Sunrise Services maintaining an office on-site. Medicaid recipients residing at the property may benefit from the program.

Broadway Plaza includes approximately 190 senior community housing units. Senator Robinson noted that this is currently a unique program in the state and is exploring opportunities to expand the model to other communities.

Laurie provided an update on several federal and local initiatives, as well, first noting that the 21st Century Road to Housing Act is significant federal legislation and represents a positive movement from Congress related to housing.

Laurie handed the floor over to Chris Jowell, who presented a new development opportunity. Green Light Housing approached HASCO about participating in a partnership on a property acquisition. As part of the due diligence process, Chris J and Mo met with the Green Light Housing team and toured many of their projects in Portland. The discussions provided an opportunity for transparent conversations about the projects and the organization's overall successes and challenges in their overall portfolio. .

Laurie continued her CEO report stating that HASCO is awaiting a Federal Budget Continuing Resolution and has heard that another Continuing Resolution may be forthcoming. Continued uncertainty around appropriations could affect the Housing Choice Voucher (HCV) program as inflation continues. Laurie also shared that the Foster Youth Initiative program has welcomed seven new participants and thanked Cocoon House for its partnership.

Further, Laurie reported that HASCO had a productive meeting with Sound Transit regarding the Casino Road and Transit-Oriented Development (TOD) work. Local Initiative Support Coalition (LISC Puget Sound) and the City of Everett are also engaged in the collaborative work. HASCO

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has been welcomed by both Sound Transit and the City of Everett and is excited to participate in the Interlocal Agreement (ILA). Conversations with the Mayor's Office have also been positive.

A leadership retreat for the C-suite and Director-level teams is planned for mid-September.

Finally, Laurie shared she has also been invited to participate in a leadership delegation in Vancouver, B.C., with Washington State delegates in September. In addition, she has been invited to attend a national affordable housing discussion in Washington, D.C., also in September. Laurie noted that HASCO is increasingly being recognized as a leader in affordable housing and is being sought out as an advisor.

### **ADJOURNMENT**

The meeting was adjourned at 1:26 pm.

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Joe Alonzo, Chairperson

SEAL  
ATTEST

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Secretary

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# ***Housing Authority of Snohomish County***

## ***Expenditure Approval***

***Month(s) Ending: August 2026***

***I have reviewed the attached expenditures listing totaling  
\$10,620,279.72 and have indicated any changes to be made.  
I hereby approve payment of the expenditures.***

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***Laurie Olson - Chief Executive Officer***

***Prepared by: DeAnna Copper***

## AFFORDABLE HOUSING PAYABLE LOG

| Property Name                  | Date      | Amount              | Description      | Date wired |
|--------------------------------|-----------|---------------------|------------------|------------|
| Allegro                        | 08/03/26  | \$16,078.30         | 8/3/26 Payables  | 08/06/26   |
| Allegro                        | 08/10/26  | \$24,134.31         | 8/10/26 payables | 08/13/26   |
| Allegro                        | 8/12/2026 | \$16,520.41         | 8/14/26 payroll  | 8/13/2026  |
| Allegro                        | 08/17/26  | \$23,279.05         | 8/17/26 payables | 08/20/26   |
| Allegro                        | 08/24/26  | \$17,143.92         | 8/24/26 Payables | 08/27/26   |
| Allegro                        | 08/25/26  | \$13,292.58         | 8/28/26 Payroll  | 08/27/26   |
| <b>Allegro Total</b>           |           | <b>\$110,448.57</b> |                  |            |
| Autumn Chase                   | 08/03/26  | \$12,244.34         | 8/3/26 Payables  | 08/06/26   |
| Autumn Chase                   | 08/10/26  | \$14,668.09         | 8/10/26 payables | 08/13/26   |
| Autumn Chase                   | 08/12/26  | \$8,693.89          | 8/14/26 payroll  | 08/13/26   |
| Autumn Chase                   | 08/17/26  | \$26,193.78         | 8/17/26 payables | 08/20/26   |
| Autumn Chase                   | 08/24/26  | \$16,485.46         | 8/24/26 Payables | 08/27/26   |
| Autumn Chase                   | 8/25/2026 | \$7,304.77          | 8/28/26 Payroll  | 8/27/2026  |
| <b>Autumn Chase Total</b>      |           | <b>\$85,590.33</b>  |                  |            |
| Bristol Square                 | 08/03/26  | \$1,162.69          | 8/3/26 Payables  | 08/06/26   |
| Bristol Square                 | 08/10/26  | \$18,569.83         | 8/10/26 payables | 08/13/26   |
| Bristol Square                 | 08/12/26  | \$7,782.26          | 8/14/26 payroll  | 08/13/26   |
| Bristol Square                 | 08/17/26  | \$963.67            | 8/17/26 payables | 08/20/26   |
| Bristol Square                 | 08/24/26  | \$5,138.51          | 8/24/26 Payables | 08/27/26   |
| Bristol Square                 | 08/26/26  | \$6,257.81          | 8/28/26 Payroll  | 08/27/26   |
| <b>Bristol Square Total</b>    |           | <b>\$39,874.77</b>  |                  |            |
| Carvel                         | 08/03/26  | \$60,127.44         | 8/3/26 Payables  | 08/06/26   |
| Carvel                         | 08/10/26  | \$76,482.56         | 8/10/26 payables | 08/13/26   |
| Carvel                         | 08/12/26  | \$14,394.69         | 8/14/26 payroll  | 08/13/26   |
| Carvel                         | 8/17/2026 | \$31,330.37         | 8/17/26 payables | 8/20/2026  |
| Carvel                         | 08/24/26  | \$19,017.30         | 8/24/26 Payables | 08/27/26   |
| Carvel                         | 08/25/26  | \$15,811.75         | 8/28/26 Payroll  | 08/27/26   |
| <b>Carvel Total</b>            |           | <b>\$217,164.11</b> |                  |            |
| Ebey Arms                      | 08/03/26  | \$2,699.79          | 8/3/26 Payables  | 08/06/26   |
| Ebey Arms                      | 08/10/26  | \$7,706.49          | 8/10/26 payables | 08/13/26   |
| Ebey Arms                      | 08/12/26  | \$3,637.02          | 8/14/26 payroll  | 08/13/26   |
| Ebey Arms                      | 08/17/26  | \$4,919.58          | 8/17/26 payables | 08/20/26   |
| Ebey Arms                      | 08/24/26  | \$2,953.95          | 8/24/26 Payables | 08/27/26   |
| Ebey Arms                      | 08/25/26  | \$1,776.24          | 8/28/26 Payroll  | 08/27/26   |
| <b>Ebey Arms Total</b>         |           | <b>\$23,693.07</b>  |                  |            |
| Edmonds Highlands              | 08/03/26  | \$37,038.29         | 8/3/26 Payables  | 08/06/26   |
| Edmonds Highlands              | 08/10/26  | \$16,109.21         | 8/10/26 payables | 08/13/26   |
| Edmonds Highlands              | 08/12/26  | \$4,522.65          | 8/14/26 payroll  | 08/13/26   |
| Edmonds Highlands              | 08/17/26  | \$62,777.32         | 8/17/26 payables | 08/20/26   |
| Edmonds Highlands              | 08/24/26  | \$14,679.40         | 8/24/26 Payables | 08/27/26   |
| Edmonds Highlands              | 08/25/26  | \$6,734.84          | 8/28/26 Payroll  | 08/27/26   |
| <b>Edmonds Highlands Total</b> |           | <b>\$141,861.71</b> |                  |            |
| Madison Park                   | 08/03/26  | \$13,086.91         | 8/3/26 Payables  | 08/06/26   |
| Madison Park                   | 08/10/26  | \$33,325.73         | 8/10/26 payables | 08/13/26   |
| Madison Park                   | 08/12/26  | \$10,124.68         | 8/14/26 payroll  | 08/13/26   |
| Madison Park                   | 08/17/26  | \$8,276.32          | 8/17/26 payables | 08/20/26   |
| Madison Park                   | 08/24/26  | \$45,995.04         | 8/24/26 Payables | 08/27/26   |
| Madison Park                   | 08/25/26  | \$11,147.80         | 8/28/26 Payroll  | 08/27/26   |
| <b>Madison Park Total</b>      |           | <b>\$121,956.48</b> |                  |            |
| Millwood Estates               | 08/03/26  | \$19,124.01         | 8/3/26 Payables  | 08/06/26   |
| Millwood Estates               | 08/10/26  | \$37,171.43         | 8/10/26 payables | 08/13/26   |
| Millwood Estates               | 08/12/26  | \$21,940.07         | 8/14/26 payroll  | 08/13/26   |
| Millwood Estates               | 08/17/26  | \$84,210.79         | 8/17/26 payables | 08/20/26   |

| Property Name                 | Date      | Amount                | Description      | Date wired |
|-------------------------------|-----------|-----------------------|------------------|------------|
| Millwood Estates              | 08/24/26  | \$13,461.96           | 8/24/26 Payables | 08/27/26   |
| Millwood Estates              | 8/26/2026 | \$20,356.65           | 8/28/26 Payroll  | 8/27/2026  |
| <b>Millwood Estates Total</b> |           | <b>\$196,264.91</b>   |                  |            |
| Olympic View                  | 08/03/26  | \$6,193.67            | 8/3/26 Payables  | 08/06/26   |
| Olympic View                  | 08/10/26  | \$27,029.59           | 8/10/26 payables | 08/13/26   |
| Olympic View                  | 08/12/26  | \$3,916.31            | 8/14/26 payroll  | 08/13/26   |
| Olympic View                  | 08/17/26  | \$2,005.02            | 8/17/26 payables | 08/20/26   |
| Olympic View                  | 08/24/26  | \$8,647.16            | 8/24/26 Payables | 08/27/26   |
| Olympic View                  | 08/26/26  | \$3,146.00            | 8/28/26 Payroll  | 08/27/26   |
| <b>Olympic View Total</b>     |           | <b>\$50,937.75</b>    |                  |            |
| Raintree Village              | 08/03/26  | \$7,816.04            | 8/3/26 Payables  | 08/06/26   |
| Raintree Village              | 08/10/26  | \$15,971.96           | 8/10/26 payables | 08/13/26   |
| Raintree Village              | 08/12/26  | \$7,712.44            | 8/14/26 payroll  | 08/13/26   |
| Raintree Village              | 08/17/26  | \$27,086.92           | 8/17/26 payables | 08/20/26   |
| Raintree Village              | 08/24/26  | \$4,325.60            | 8/24/26 Payables | 08/27/26   |
| Raintree Village              | 08/26/26  | \$6,926.77            | 8/28/26 Payroll  | 08/27/26   |
| <b>Raintree Village Total</b> |           | <b>\$69,839.73</b>    |                  |            |
| Sound View                    | 08/03/26  | \$2,454.54            | 8/3/26 Payables  | 08/06/26   |
| Sound View                    | 08/10/26  | \$6,866.37            | 8/10/26 payables | 08/13/26   |
| Sound View                    | 08/12/26  | \$3,911.27            | 8/14/26 payroll  | 08/13/26   |
| Sound View                    | 08/17/26  | \$515.89              | 8/17/26 payables | 08/20/26   |
| Sound View                    | 08/24/26  | \$5,376.11            | 8/24/26 Payables | 08/27/26   |
| Sound View                    | 08/26/26  | \$3,142.42            | 8/28/26 Payroll  | 08/27/26   |
| <b>Sound View Total</b>       |           | <b>\$22,266.60</b>    |                  |            |
| Valley Commons                | 08/03/26  | \$8,237.13            | 8/3/26 Payables  | 08/06/26   |
| Valley Commons                | 08/10/26  | \$26,236.10           | 8/10/26 payables | 08/13/26   |
| Valley Commons                | 08/12/26  | \$3,379.31            | 8/14/26 payroll  | 08/13/26   |
| Valley Commons                | 08/17/26  | \$3,238.70            | 8/17/26 payables | 08/20/26   |
| Valley Commons                | 08/24/26  | \$5,767.51            | 8/24/26 Payables | 08/27/26   |
| Valley Commons                | 08/25/26  | \$3,414.64            | 8/28/26 Payroll  | 08/27/26   |
| <b>Valley Commons Total</b>   |           | <b>\$50,273.39</b>    |                  |            |
| Westend II                    | 08/03/26  | \$830.78              | 8/3/26 Payables  | 08/06/26   |
| Westend II                    | 08/10/26  | \$3,505.80            | 8/10/26 payables | 08/13/26   |
| Westend II                    | 08/12/26  | \$2,087.31            | 8/14/26 payroll  | 08/13/26   |
| Westend II                    | 08/17/26  | \$1,067.83            | 8/17/26 payables | 08/20/26   |
| Westend II                    | 08/24/26  | \$1,266.21            | 8/24/26 Payables | 08/27/26   |
| Westend II                    | 08/25/26  | \$2,051.84            | 8/28/26 Payroll  | 08/27/26   |
| <b>Westend II Total</b>       |           | <b>\$10,809.77</b>    |                  |            |
| <b>Grand Total</b>            |           | <b>\$1,140,981.19</b> |                  |            |

| ItemDate  | PayeeName                              | CheckNumber | ItemAmount   |
|-----------|----------------------------------------|-------------|--------------|
| 8/3/2026  | KeyBank National Association           |             | (38,250.04)  |
| 8/3/2026  | Berkadia                               |             | (45,456.83)  |
| 8/3/2026  | Colliers                               |             | (52,891.83)  |
| 8/3/2026  | Beneficial State Bank                  |             | (22,224.57)  |
| 8/3/2026  | Beneficial State Bank                  |             | (34,379.96)  |
| 8/3/2026  | Banner Bank                            |             | (19,971.57)  |
| 8/3/2026  | Banner Bank                            |             | (4,683.03)   |
| 8/5/2026  | Amazon Com Sales Inc                   | 729724      | (398.35)     |
| 8/5/2026  | Apollo Plumbing LLC                    | 729725      | (614.00)     |
| 8/5/2026  | Clearview Glass Company Inc            | 729726      | (400.00)     |
| 8/5/2026  | Dunn Lumber Company Inc                | 729727      | (899.12)     |
| 8/5/2026  | Housing Authority Risk Retention Group | 729728      | (3,997.50)   |
| 8/5/2026  | Housing Consortium of Everett          | 729729      | (3,000.00)   |
| 8/5/2026  | Jades Jet City Carpet Cleaning Inc     | 729730      | (220.00)     |
| 8/5/2026  | Judd & Black                           | 729731      | (1,268.90)   |
| 8/5/2026  | KeyBank National Association           |             | (60,815.83)  |
| 8/5/2026  | New Life Flooring Inc                  | 729732      | (25,398.11)  |
| 8/5/2026  | PUD No 1 of Snohomish County           | 729733      | (2,643.96)   |
| 8/5/2026  | Refinishing Solutions LLC              | 729734      | (5,360.00)   |
| 8/5/2026  | Rentokil North America Inc             | 729735      | (250.00)     |
| 8/5/2026  | Rexel Inc                              | 729736      | (252.99)     |
| 8/5/2026  | Sound Security Inc                     | 729737      | (605.23)     |
| 8/5/2026  | Sukhvinder Rani Sall                   | 729738      | (3,287.05)   |
| 8/5/2026  | Team Car Care LLC                      | 729739      | (116.98)     |
| 8/5/2026  | The Sherwin-Williams Company           | 729740      | (584.62)     |
| 8/5/2026  | Washington State Health Care Authority | 729741      | (169,246.79) |
| 8/6/2026  | ppe 01Aug26 pd 07Aug26                 |             | (111,976.25) |
| 8/6/2026  | ppe 01Aug26 pd 07Aug26                 |             | (288,794.26) |
| 8/7/2026  | ADP Inc                                |             | (2,746.36)   |
| 8/7/2026  | American Family Life Assurance Company |             | (1,612.17)   |
| 8/7/2026  | Angela Seay                            |             | (157.32)     |
| 8/7/2026  | Bobby Simpson                          |             | (450.37)     |
| 8/7/2026  | Department of Retirement Systems       |             | (55,851.75)  |
| 8/7/2026  | Gerald R Christin Jr                   |             | (29,500.00)  |
| 8/7/2026  | HD Supply Facilities Maintenance LTD   |             | (2,510.49)   |
| 8/7/2026  | Kara Clawson                           |             | (14.59)      |
| 8/7/2026  | Mission Square Retirement              |             | (1,017.20)   |
| 8/7/2026  | Samantha Skala                         |             | (129.05)     |
| 8/7/2026  | The Pitney Bowes Bank Inc              |             | (4,000.00)   |
| 8/7/2026  | Tracie Skiles                          |             | (110.35)     |
| 8/7/2026  | Troy Delaney                           |             | (85.00)      |
| 8/7/2026  | USDA                                   |             | (4,167.51)   |
| 8/7/2026  | Wex Bank                               |             | (5,528.91)   |
| 8/10/2026 | JP Morgan Chase                        |             | (46,896.98)  |
| 8/10/2026 | KeyBank National Association           |             | (382.80)     |
| 8/11/2026 | Pung Ja Song                           |             | (491.00)     |
| 8/11/2026 | Stuart Woolfield                       | 729742      | (325.00)     |
| 8/12/2026 | Department of Licensing                |             | (15.00)      |
| 8/12/2026 | Adobe Inc                              | 729743      | (35,700.00)  |

| ItemDate  | PayeeName                               | CheckNumber | ItemAmount   |
|-----------|-----------------------------------------|-------------|--------------|
| 8/12/2026 | Alliance Technologies LLC               | 729744      | (5,650.00)   |
| 8/12/2026 | Amazon Com Sales Inc                    | 729745      | (567.22)     |
| 8/12/2026 | Apollo Plumbing LLC                     | 729746      | (3,257.00)   |
| 8/12/2026 | Arbitrage Compliance Specialists Inc    | 729747      | (1,750.00)   |
| 8/12/2026 | Bickford Motors Inc                     | 729748      | (740.84)     |
| 8/12/2026 | Bloomberg Industry Group Inc            | 729749      | (6,575.00)   |
| 8/12/2026 | Brinton Business Ventures Inc           | 729750      | (19.95)      |
| 8/12/2026 | CBS Reporting Inc                       | 729751      | (354.50)     |
| 8/12/2026 | Cellco Partnership                      | 729752      | (1,375.90)   |
| 8/12/2026 | Cintas Corporation No 2                 | 729753      | (321.70)     |
| 8/12/2026 | City of Arlington                       | 729754      | (5,616.64)   |
| 8/12/2026 | City of Snohomish                       | 729755      | (4,073.21)   |
| 8/12/2026 | City of Stanwood                        | 729756      | (3,372.04)   |
| 8/12/2026 | Dunn Lumber Company Inc                 | 729757      | (136.59)     |
| 8/12/2026 | Environmental Associates Inc            | 729758      | (1,790.00)   |
| 8/12/2026 | Environmental Works                     | 729759      | (183.75)     |
| 8/12/2026 | Granite Telecommunications LLC          | 729760      | (1,061.15)   |
| 8/12/2026 | Iris Group Holdings LLC                 | 729761      | (139.93)     |
| 8/12/2026 | Jades Jet City Carpet Cleaning Inc      | 729762      | (255.00)     |
| 8/12/2026 | Joshua K McStott                        | 729763      | (9,542.00)   |
| 8/12/2026 | Lake Stevens Sewer District             | 729764      | (13,020.91)  |
| 8/12/2026 | Les Schwab Warehouse Center Inc         | 729765      | (1,016.59)   |
| 8/12/2026 | Metron and Associates Inc               | 729766      | (400.00)     |
| 8/12/2026 | MR Industries LLC                       | 729767      | (830.48)     |
| 8/12/2026 | New Life Flooring Inc                   | 729768      | (378.00)     |
| 8/12/2026 | Northwest Fiber LLC                     | 729769      | (6,469.44)   |
| 8/12/2026 | Online Information Services             | 729770      | (251.30)     |
| 8/12/2026 | Pacifica Law Group LLP                  | 729771      | (7,428.48)   |
| 8/12/2026 | Paradise Valley Landscaping Company Inc | 729772      | (1,500.00)   |
| 8/12/2026 | PUD No 1 of Snohomish County            | 729773      | (1,728.66)   |
| 8/12/2026 | Puget Sound Energy                      | 729774      | (87.65)      |
| 8/12/2026 | Rentokil North America Inc              | 729775      | (281.40)     |
| 8/12/2026 | Republic Services Inc                   | 729776      | (2,328.53)   |
| 8/12/2026 | Robin Powered Inc                       | 729777      | (6,141.00)   |
| 8/12/2026 | Silver Lake Water & Sewer District      | 729778      | (8,781.79)   |
| 8/12/2026 | SKYCORP LTD                             | 729779      | (53,067.00)  |
| 8/12/2026 | SMR Architects PLLC                     | 729780      | (174,878.00) |
| 8/12/2026 | The Sherwin-Williams Company            | 729781      | (247.15)     |
| 8/12/2026 | U S Bank                                | 729782      | (1,125.00)   |
| 8/12/2026 | U S Bank                                | 729783      | (36.00)      |
| 8/12/2026 | Waste Management - Northwest            | 729784      | (21,653.73)  |
| 8/12/2026 | West Publishing Corporation             | 729785      | (547.96)     |
| 8/14/2026 | 5 Star Services Inc                     |             | (400.00)     |
| 8/14/2026 | April Nielsen                           |             | (1,707.43)   |
| 8/14/2026 | Bobby Simpson                           |             | (92.19)      |
| 8/14/2026 | Fleming Elam                            |             | (45.41)      |
| 8/14/2026 | HD Supply Facilities Maintenance LTD    |             | (4,011.06)   |
| 8/14/2026 | Housing Authority of Snohomish County   |             | (1,260.00)   |
| 8/14/2026 | Mark Papritz                            |             | (421.20)     |

| ItemDate  | PayeeName                             | CheckNumber | ItemAmount   |
|-----------|---------------------------------------|-------------|--------------|
| 8/14/2026 | Morgan Mechanical Inc                 |             | (65,803.80)  |
| 8/14/2026 | Tamra Close                           |             | (105.23)     |
| 8/14/2026 | The Point LLC                         |             | (7,045.00)   |
| 8/14/2026 | Tree Solutions Inc                    |             | (5,795.00)   |
| 8/19/2026 | AC Blackpoint Acquisition Inc         | 729786      | (323.40)     |
| 8/19/2026 | Affordable Renovations Inc            | 729787      | (1,600.00)   |
| 8/19/2026 | Alderwood Water & Wastewater District | 729788      | (22.08)      |
| 8/19/2026 | Amazon Com Sales Inc                  | 729789      | (294.43)     |
| 8/19/2026 | Anixter Inc                           | 729790      | (1,189.68)   |
| 8/19/2026 | Brimstone Fire Safety Mgmt LLC        | 729791      | (1,485.00)   |
| 8/19/2026 | CG Engineering PLLC                   | 729792      | (1,867.50)   |
| 8/19/2026 | Cintas Corporation No 2               | 729793      | (193.84)     |
| 8/19/2026 | City of Lynnwood                      | 729794      | (6,745.25)   |
| 8/19/2026 | City of Mountlake Terrace             | 729795      | (8,621.28)   |
| 8/19/2026 | Dalco Inc                             | 729796      | (676.20)     |
| 8/19/2026 | Housing Consortium of Everett         | 729797      | (5,000.00)   |
| 8/19/2026 | Joshua K McStott                      | 729798      | (1,045.00)   |
| 8/19/2026 | New Life Flooring Inc                 | 729799      | (5,201.24)   |
| 8/19/2026 | Online Information Services           | 729800      | (341.05)     |
| 8/19/2026 | Pacifica Law Group LLP                | 729801      | (9,276.00)   |
| 8/19/2026 | Puckett & Redford PLLC                | 729802      | (4,160.25)   |
| 8/19/2026 | PUD No 1 of Snohomish County          | 729803      | (148.70)     |
| 8/19/2026 | Puget Sound Energy                    | 729804      | (144.93)     |
| 8/19/2026 | Real Property Law Group PLLC          | 729805      | (2,275.00)   |
| 8/19/2026 | Rentokil North America Inc            | 729806      | (295.29)     |
| 8/19/2026 | RJR Property Mgmt LLC                 | 729807      | (1,540.00)   |
| 8/19/2026 | SMR Architects PLLC                   | 729808      | (207,714.24) |
| 8/19/2026 | Snohomish County                      | 729809      | (17,781.05)  |
| 8/19/2026 | Steel Bison Security LLC              | 729810      | (8,272.60)   |
| 8/19/2026 | Walsh Construction Co/Wa              | 729811      | (25,585.00)  |
| 8/19/2026 | Wave Broadband                        | 729812      | (1,223.88)   |
| 8/19/2026 | YWCA                                  | 729813      | (210.00)     |
| 8/20/2026 | ppe 15Aug26 pd 21Aug26                |             | (112,447.70) |
| 8/20/2026 | ppe 15Aug26 pd 21Aug26                |             | (293,481.54) |
| 8/21/2026 | 5 Star Services Inc                   |             | (11,825.00)  |
| 8/21/2026 | All Clear Screening LLC               |             | (110.00)     |
| 8/21/2026 | Bobby Simpson                         |             | (125.10)     |
| 8/21/2026 | Department of Retirement Systems      |             | (56,248.69)  |
| 8/21/2026 | HD Supply Facilities Maintenance LTD  |             | (1,621.16)   |
| 8/21/2026 | Maple Court 2000 LLC                  |             | (1,986.61)   |
| 8/21/2026 | Mission Square Retirement             |             | (1,017.20)   |
| 8/21/2026 | Recovery Career Services              |             | (3,000.00)   |
| 8/26/2026 | AC Blackpoint Acquisition Inc         | 729816      | (1,557.00)   |
| 8/26/2026 | Alderwood Water & Wastewater District | 729817      | (15,767.72)  |
| 8/26/2026 | Amazon Com Sales Inc                  | 729818      | (1,172.06)   |
| 8/26/2026 | Answerline Communications Inc         | 729819      | (345.00)     |
| 8/26/2026 | Barbara J. Honey                      | 729814      | (150.00)     |
| 8/26/2026 | Cintas Corporation No 2               | 729820      | (160.85)     |
| 8/26/2026 | City of Edmonds                       | 729821      | (1,557.00)   |

| ItemDate  | PayeeName                            | CheckNumber | ItemAmount                       |
|-----------|--------------------------------------|-------------|----------------------------------|
| 8/26/2026 | City of Lynnwood                     | 729822      | (25,924.47)                      |
| 8/26/2026 | City of Marysville                   | 729823      | (11,327.70)                      |
| 8/26/2026 | City of Mountlake Terrace            | 729824      | (20,718.10)                      |
| 8/26/2026 | Comcast Cable Communications Inc     | 729825      | (2,514.99)                       |
| 8/26/2026 | Comcast Cable Communications Inc     | 729826      | (2,468.65)                       |
| 8/26/2026 | Databar Inc                          | 729827      | (79.64)                          |
| 8/26/2026 | Emphasys National User Group         | 729828      | (250.00)                         |
| 8/26/2026 | Environmental Works                  | 729829      | (1,319.21)                       |
| 8/26/2026 | Judd & Black                         | 729830      | (733.95)                         |
| 8/26/2026 | Language Line Services Inc           | 729831      | (572.53)                         |
| 8/26/2026 | Metron and Associates Inc            | 729832      | (25,872.50)                      |
| 8/26/2026 | New Life Flooring Inc                | 729833      | (2,315.86)                       |
| 8/26/2026 | PUD No 1 of Snohomish County         | 729834      | (7,458.27)                       |
| 8/26/2026 | Rentokil North America Inc           | 729835      | (211.78)                         |
| 8/26/2026 | Snohomish County                     | 729836      | (1,089.00)                       |
| 8/26/2026 | Sound Security Inc                   | 729837      | (605.23)                         |
| 8/26/2026 | Wave Broadband                       | 729838      | (377.40)                         |
| 8/26/2026 | William A. Faiman                    | 729815      | (125.00)                         |
| 8/28/2026 | 5 Star Services Inc                  |             | (1,900.00)                       |
| 8/28/2026 | ClearCompany Inc                     |             | (32,466.50)                      |
| 8/28/2026 | HD Supply Facilities Maintenance LTD |             | (1,601.77)                       |
| 8/28/2026 | Iron Mountain Inc                    |             | (396.14)                         |
| 8/28/2026 | Mark Papritz                         |             | (243.35)                         |
| 8/28/2026 | Maurice Drayton                      |             | (3,652.82)                       |
| 8/28/2026 | Sierra Anderson                      |             | (307.24)                         |
| 8/28/2026 | State of Washington                  |             | (12,327.10)                      |
| 8/28/2026 | Stephanie Page                       |             | (109.59)                         |
| 8/28/2026 | Woodburn Company                     |             | (843.76)                         |
|           | <b>Total</b>                         |             | <b>(2,498,965.50)</b>            |
|           | Total HAP/UAP Payments               |             | <b>(6,980,333.03)</b>            |
|           | Total Wires to Property Managers     |             | <b>(1,140,981.19)</b>            |
|           | Total Payments                       |             | <b><u>\$ (10,620,279.72)</u></b> |



**RESOLUTION NO. 2595**  
**APPROVING AN AMENDMENT TO THE POSITION CLASSIFICATION PLAN**

**WHEREAS**, it is the Housing Authority’s objective to work effectively and efficiently with appropriate staff levels to meet Department and Agency goals; and,

**WHEREAS**, regular positions must be approved by the Board of Commissioners for addition to the Position Classification Plan; and,

**WHEREAS** staff recommends a move of two Senior Housing Developers from Range H to Range I in order to be competitive in the employment environment; and,

**WHEREAS**, the proposed change in staffing is reflected on the Position Classification Plan.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of Snohomish County that the Position Classification Plan be amended as follows:

1. Reclassification of two Senior Housing Developers from Range H to Range I

**DATED, this 15th day of September 2026.**

The Chairperson thereupon declared said motion carried and said Resolution adopted.

\_\_\_\_\_  
Joseph Alonzo, Chairperson

**SEAL**

**ATTEST:**

\_\_\_\_\_  
Secretary

## HASCO Position Classification Plan

| Position                                                                                      | Salary Range | Number Authorized |
|-----------------------------------------------------------------------------------------------|--------------|-------------------|
| Client Service Representative I                                                               | A            | 1                 |
| Maintenance Laborer                                                                           | A            | 3                 |
| Specialist I: Administrative Services, Housing and Client Services                            | A            | 4                 |
| Client Service Representative II                                                              | B            | 1                 |
| Specialist I: Housing, TBA, Waitlist Support                                                  | B            | 6                 |
| Specialist II: Housing and Client Services                                                    | B            | 1                 |
| Accounting Technician                                                                         | C            | 3                 |
| HR Specialist                                                                                 | C            | 1                 |
| Navigator: Housing and Supportive Services                                                    | C            | 3                 |
| Maintenance Technician I                                                                      | C            | 1                 |
| Portfolio Coordinator                                                                         | C            | 3                 |
| Resident Services Coordinator                                                                 | C            | 1                 |
| Specialist II: Compliance, Housing, Inspections, Portfolio                                    | C            | 15                |
| Accountant                                                                                    | D            | 1                 |
| Coordinator: Help Desk and Systems Security, IT, Internal Legal Affairs, Records Program, TBA | D            | 5                 |
| Construction Carpenter                                                                        | D            | 1                 |
| Development Analyst                                                                           | D            | 1                 |
| Financial Analyst                                                                             | D            | 1                 |
| Inspector                                                                                     | D            | 1                 |
| Landlord Engagement Specialist                                                                | D            | 1                 |
| Lead Resident Services Coordinator                                                            | D            | 1                 |
| Lead Supportive Services Navigator                                                            | D            | 1                 |
| Maintenance Technician II                                                                     | D            | 4                 |
| Project Engineer                                                                              | D            | 1                 |
| Senior Accounting Technician                                                                  | D            | 1                 |
| Specialist III/Senior Specialist: Compliance, Housing, Portfolio                              | D            | 11                |
| Communications Manager                                                                        | E            | 1                 |
| Construction Carpenter Lead                                                                   | E            | 1                 |
| Emerging Technology and AI Analyst                                                            | E            | 1                 |
| Executive Assistant                                                                           | E            | 1                 |
| IT Analyst                                                                                    | E            | 1                 |
| Lead Housing Specialist                                                                       | E            | 3                 |
| Lead Inspector                                                                                | E            | 2                 |
| Lead Maintenance Technician                                                                   | E            | 1                 |
| Manufactured Housing Program Manager                                                          | E            | 1                 |
| Risk Manager                                                                                  | E            | 1                 |
| Senior Accountant                                                                             | E            | 1                 |
| Administrative Services Supervisor                                                            | F            | 1                 |
| Community Services Manager                                                                    | F            | 1                 |
| Housing Program Manager                                                                       | F            | 3                 |
| Portfolio Administrative Manager                                                              | F            | 1                 |
| Special Programs Manager                                                                      | F            | 1                 |
| Accounting Manager                                                                            | G            | 2                 |
| Asset Manager                                                                                 | G            | 1                 |
| Construction Superintendent                                                                   | G            | 3                 |
| Portfolio Manager                                                                             | G            | 2                 |
| Senior Housing Program Manager                                                                | G            | 1                 |
| Fair Housing Program Counsel                                                                  | H            | 1                 |
| Senior Housing Developer                                                                      | I            | 2                 |
| Assistant Controller                                                                          | I            | 1                 |
| Assistant Director of Tenant Based Assistance                                                 | I            | 1                 |
| Assistant Director of Property Management                                                     | I            | 2                 |
| Senior Construction Manager                                                                   | I            | 1                 |
| Senior Maintenance Manager                                                                    | I            | 1                 |
| Controller                                                                                    | J            | 1                 |
| Director of Asset Management                                                                  | J            | 1                 |
| Director of Government Relations                                                              | J            | 1                 |
| Director of HR and Administrative Services                                                    | J            | 1                 |
| Director of Internal Legal Affairs                                                            | J            | 1                 |
| Director of IT                                                                                | J            | 1                 |
| Director of Property Management                                                               | J            | 1                 |
| Director of Tenant Based Assistance                                                           | J            | 1                 |
| Chief Financial Officer                                                                       | L            | 1                 |
| Chief Operating Officer                                                                       | L            | 1                 |
| Chief Real Estate Officer                                                                     | L            | 1                 |
| Chief Executive Officer                                                                       | M            | 1                 |
| <b>Total Employees</b>                                                                        |              | <b>124</b>        |

Amended to be effective July 1, 2026



**RESOLUTION NO. 2596**

**AUTHORIZING THE HOUSING AUTHORITY OF SNOHOMISH COUNTY TO USE ITS OWN FUNDS TO COVER ANY COST OVERUNS RELATED TO THE ALPINE RIDGE UTILITY IMPROVEMENT PROJECT**

**WHEREAS**, the Housing Authority of Snohomish County (the “Authority”) seeks to encourage the provision of long-term housing for low-income persons residing in Snohomish County, Washington;

**WHEREAS**, the Alpine Ridge Manufactured Homes Park is in need of renovations to its utilities in order to extend the properties useful life in excess of available replacement reserves; and

**WHEREAS**, the Authority has been awarded funding in the total amount of \$3,455,000.00 from Snohomish County CDBG funds and the Washington State Department of Commerce for renovation costs related to the Alpine Ridge utility improvement project (the “Project”); and

**WHEREAS**, Snohomish County requires a Board resolution authorizing the Authority to cover any gap financing related to the Project;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF SNOHOMISH COUNTY** hereby authorizes the Authority to spend such funds as are necessary in order to complete the Project.

**DATED, this 15th day of September 2026.**

The Chairperson thereupon declared said motion carried and said Resolution adopted.

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Joe Alonzo, Chairperson

**SEAL**

**ATTEST**

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Secretary

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## RESOLUTION NO. 2597

### **RATIFYING THE PURCHASE AND SALE AGREEMENT AND AUTHORIZING THE ACQUISITION OF THE HORIZON SQUARE APARTMENTS**

**WHEREAS**, there exists in Snohomish County an increasing shortage of affordable housing opportunities, and the mission of the Housing Authority of Snohomish County (the “Authority”) is to expand affordable housing options for people residing within Snohomish County; and

**WHEREAS**, the Authority seeks to encourage the provision of long-term housing for low-income persons residing in Snohomish County, Washington; and

**WHEREAS**, the Authority seeks to further its mission in part through the preservation of existing affordable housing opportunities in areas with significantly appreciating housing costs; and

**WHEREAS**, the Horizon Square Apartments comprised of 48 units (the “Project”), located on real property commonly known 1205 W. Casino Road, Everett, Washington 98204, tax parcel number 00392200001702, was offered for sale by Horizon Square LLC, a Washington limited liability company, the current private owner of the Project (the “Seller”); and

**WHEREAS**, despite the location of the Project not being within the Authority’s area of operation, as the Project lies within the boundaries of the City of Everett as the City existed at the time of the creation of the Authority, the Authority, pursuant to an interlocal agreement between the Authority and the Housing Authority of the City of Everett, was granted the right to operate within the area in which the Project is located; and

**WHEREAS**, the Authority has negotiated an offer to purchase the Project for and amount not to exceed \$10,400,000.00, and the Seller accepted the offer; and

**WHEREAS**, the Authority and Seller signed a Purchase and Sale Agreement and Joint Escrow Instructions (the “Agreement”) on August 1, 2026, for the Authority to purchase the Project from Seller; and

**WHEREAS**, the Authority intends to operate the Project as rental housing at rents that are affordable in part to households with incomes at or below 80% of area median income; and

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**WHEREAS**, the Project is located within the proposed expansion area of a future Sound Transit light rail station and will potentially allow for affordable housing options along a high frequency transit corridor; and

**WHEREAS**, the Authority's acquisition of the Project will further its mission and the housing goals of the region in a manner that is considerably less expensive than constructing the same number of new housing units.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF SNOHOMISH COUNTY AS FOLLOWS:**

The Board hereby:

1. Ratifies the execution of the Agreement by the Chief Executive Officer and the Chief Real Estate Officer.
2. Authorizes the Authority, after the completion of its due diligence process related to the Project, to close on the acquisition of the Project.
3. Authorizes the Chief Executive Officer, Chief Real Estate Officer or the Chief Financial Officer (collectively, "Authorized Officer") to:
  - a. Negotiate, amend, supplement, modify, execute, acknowledge and deliver any and all documents necessary in connection with the acquisition of the Project, in the name of and on behalf of the Authority;
  - b. Take such actions as shall be necessary, convenient, desirable or appropriate to perform the obligations of the Authority relating to the acquisition of the Project; and
  - c. Take such further actions as in the Authorized Officer's judgment shall be necessary, proper or advisable in order to fully carry out the intent and accomplish the purposes of the authorizing resolution adopted hereby.

**DATED, this 15th day of September 2026.**

The Chairperson thereupon declared said motion carried and said Resolution adopted.

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Joe Alonzo, Chairperson

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**SEAL  
ATTEST**

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Secretary

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## RESOLUTION NO. 2598

### **A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF SNOHOMISH COUNTY PROVIDING FOR THE PLEDGE OF THE AUTHORITY'S GENERAL REVENUES TO SECURE CERTAIN INDEBTEDNESS OWED BY THE AUTHORITY TO THE COMMUNITY FOUNDATION OF SNOHOMISH COUNTY.**

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF SNOHOMISH COUNTY** as follows:

Section 1. Definitions. As used in this resolution, the following terms have the following meanings:

“Act” means chapter 35.82 of the Revised Code of Washington.

“Authority” means the Housing Authority of Snohomish County, a public body corporate and politic duly organized and existing under and by virtue of the laws of the State.

“Authorized Officers” means each of the Authority’s Chief Executive Officer, Chief Financial Officer and Chief Real Estate Officer.

“Board” means the Board of Commissioners of the Authority.

“Community Foundation” means the Community Foundation of Snohomish County, a Washington non-profit corporation.

“Community Foundation Loan” means the Loan to be made by the Community Foundation to the Authority in an amount not to exceed \$2,500,000.00 in order to partially finance and/or refinance certain costs of the Project.

“Community Foundation Loan Documents” mean, collectively, the Note, the Business Loan Agreement, and such other documents executed by the Authority in relation to the Community Foundation Loan.

“General Revenues” means all revenues of the Authority from any source, but only to the extent that those revenues are available to pay debt service on the Note and are not now or hereafter pledged or restricted, by law, regulation, contract, covenant, resolution, deed of trust or otherwise

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(including restrictions relating to funds made available to the Authority under the U.S. Housing Act of 1937), solely to another particular purpose.

“Note” means the Secured Commercial Promissory Note evidencing the Community Foundation Loan in an amount not to exceed \$2,500,000.00 from the Authority in favor of the Community Foundation.

“State” means the State of Washington.

Section 2. Recitals and Findings. The Board of the Authority finds and determines as follows:

(a) Statutory Authorization. The Authority is authorized by the Act to, among other things: (i) “prepare, carry out, acquire, lease and operate housing projects; to provide for the construction, reconstruction, improvement, alteration or repair of any housing project or any part thereof” (RCW 35.82.070(2)); (ii) “lease or rent any dwellings ... buildings, structures or facilities embraced in any housing project” (RCW 35.82.070(5)); (iii) “make and execute contracts and other instruments, including but not limited to partnership agreements” (RCW 35.82.070(1)); (iv) “delegate to one or more of its agents or employees such powers or duties as [the Authority] may deem proper” (RCW 35.82.040); (v) “make ... loans for the acquisition, construction, reconstruction, rehabilitation, improvement leasing or refinancing of land, buildings, or developments for housing for persons of low income” (RCW 35.82.070(18)); and (vi) issue bonds, notes or other obligations for any of its corporate purposes (RCW 35.82.020(11) and 35.82.130). The phrase “housing project” is defined by RCW 35.82.020 to include, among other things, “any work or undertaking . . . to provide decent, safe and sanitary urban or rural dwellings, apartments, mobile home parks or other living accommodations for persons of low income.”

(b) Previous Actions. The Board authorized the Authority, through the Authority’s wholly-owned entity, Sasquatch Leonard Crossing LLC, a Washington limited liability company, to act as a general partner of Marysville Cedar and Grove LLLP, a Washington limited liability limited partnership (the “Partnership”) in order to develop certain property in Marysville, Washington bearing Snohomish Assessor’s parcel nos. 005856-003-008-00, 005856-003-009-01, 005856-003-010-00, and 005856-003-011-00 in (the “Property”). In connection with such development, the Authority made a number of subordinate sponsor loans to the Partnership, including without limitation a \$2,500,000.00 loan sourced from funds to be provided by Community Foundation.

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Section 3. Authorization of the Note. For the purpose of providing funds with which to partially finance and/or refinance certain of the costs of the Project, the Authority is hereby authorized to borrow money from the Community Foundation in the amount of \$2,500,000.00, in accordance with the terms set forth in the Community Foundation Loan Documents. Such financing is declared and determined to be important for the feasibility of the Project. The Board finds that it is in the best interest of the Authority to borrow such funds from the Community Foundation for the purposes set forth in this resolution.

Section 4. Approval of Community Foundation Loan Documents. Any of the Authorized Officers, acting jointly or individually, are authorized and directed to execute, deliver and, if applicable, file (or cause to be executed, delivered and, if applicable, filed), on behalf of the Authority the Community Foundation Loan Documents, and (ii) any other documents reasonably required to be executed by the Authority to carry out the transactions contemplated by this resolution. The Authorized Officers (and each of them acting alone) are further authorized and directed to take any other action and to execute such other documents as may be required to be taken or executed on behalf of the Authority as the Authorized Officer executing such documents deems necessary or advisable, to carry out the transactions contemplated by the Community Foundation Loan Documents.

From and after the date the Community Foundation Loan Documents are effective, the Authorized Officer is authorized and directed, without further Board approval, to take such actions on behalf of the Authority as are required to be taken with respect to such duties and actions to be performed pursuant to the terms of the Community Foundation Loan Documents.

Section 5. Security for the Community Foundation Loan. As security for the repayment of the Community Foundation Loan, the Authority pledges its General Revenues in amounts sufficient to pay the principal of and interest due in connection with the Community Foundation Loan. This pledge of General Revenues shall be valid and binding from the time when it is made. The General Revenues so pledged and thereafter received by the Authority shall immediately be subject to the lien of the pledge without any physical delivery thereof or further action, and the lien of such pledge shall be valid and binding as against all parties having claims of any kind in tort, contract, or otherwise against the Authority, irrespective of whether the parties have notice thereof.

The Authority reserves without limitation the right to issue other obligations, the principal of and interest on which are to be paid from the General Revenues on parity with payments on the Note. At its option, the Authority may pledge any portion of the General Revenues to the payment

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of other obligations of the Authority, such payments to have priority over the payments to be made on the Note with respect to that portion of the General Revenues so pledged.

The Note shall not be a debt of Snohomish County, the State or any political subdivision thereof (except the Authority from the source specified herein), and the Note shall so state on its face. Neither Snohomish County, the State nor any political subdivision thereof (except the Authority from the source specified herein) shall be liable for payment of the Note nor in any event shall principal of and interest on the Note be payable out of any funds other than the General Revenues. The Authority has no taxing power.

Neither the Authority (except to the extent of the pledge of its General Revenues) nor any of the Commissioners, officers or employees of the Authority shall be personally liable for the payment of the Note.

**DATED, this 15th day of September 2026.**

The Chairperson thereupon declared said motion carried and said Resolution adopted.

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Joe Alonzo, Chairperson

**SEAL  
ATTEST**

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Secretary

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**RESOLUTION NO. 2599**  
**AUTHORIZATION TO AMEND AND REVISE THE SECTION 8 HOUSING CHOICE**  
**VOUCHER PROGRAM PAYMENT STANDARDS**

**WHEREAS**, the Board of Commissioners established a Payment Standard in March 1985 which is used to calculate the amount of housing assistance a family will receive in the Housing Authority's Voucher Program; and,

**WHEREAS**, the Board of Commissioners last revised the Payment Standard on November 19, 2025; and,

**WHEREAS**, the Board of Commissioners wishes to revise the Payment Standard schedule to ensure rent affordability and the availability of housing assistance for program participants and to conform to HUD rules relative to Payment Standards;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF SNOHOMISH COUNTY** that the Payment Standards across the county in 38 Zip Codes will be reflected in 10 zipcode payment standards decreasing and 28 either increasing or remaining the same. The payment standard schedule is attached.

The revised Payment Standard shall be used for new voucher holders and for participants who move to a new unit beginning January 1, 2027. Participants with annual reviews on or after January 1, 2027 shall receive the revised Payment Standard.

**DATED, this 15th day of September, 2026.**

The Chairperson thereupon declared said motion carried and said Resolution adopted.

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Joe Alonzo, Chairperson

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**SEAL**

**ATTEST**

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Secretary



## 2027 Payment Standard by ZIP Code

Payment standards are used to calculate the maximum subsidy the PHA will pay each month toward rent and utilities for families with Housing Choice Vouchers. Payment standards vary by ZIP code and unit size.

| Zip Code | 0-Bedroom | 1-Bedroom | 2-Bedroom | 3-Bedroom | 4-Bedroom |
|----------|-----------|-----------|-----------|-----------|-----------|
| 98012    | \$2230    | \$2310    | \$2690    | \$3520    | \$4140    |
| 98020    | \$1970    | \$2040    | \$2380    | \$3110    | \$3660    |
| 98021    | \$2510    | \$2600    | \$3030    | \$3960    | \$4660    |
| 98026    | \$1910    | \$1970    | \$2300    | \$3010    | \$3540    |
| 98036    | \$1780    | \$1850    | \$2160    | \$2830    | \$3320    |
| 98037    | \$1910    | \$1980    | \$2310    | \$3020    | \$3550    |
| 98043    | \$1990    | \$2060    | \$2400    | \$3140    | \$3690    |
| 98046    | \$1920    | \$1990    | \$2320    | \$3040    | \$3570    |
| 98072    | \$2340    | \$2420    | \$2820    | \$3690    | \$4340    |
| 98077    | \$2480    | \$2570    | \$2990    | \$3910    | \$4600    |
| 98082    | \$1920    | \$1990    | \$2320    | \$3040    | \$3570    |
| 98087    | \$2090    | \$2160    | \$2520    | \$3300    | \$3880    |
| 98201    | \$1670    | \$1740    | \$2040    | \$2660    | \$3160    |
| 98203    | \$1800    | \$1850    | \$2160    | \$2850    | \$3320    |
| 98204    | \$1800    | \$1850    | \$2160    | \$2850    | \$3320    |
| 98206    | \$1820    | \$1990    | \$2320    | \$3040    | \$3570    |
| 98207    | \$1970    | \$1740    | \$2040    | \$2660    | \$3160    |
| 98208    | \$1920    | \$1980    | \$2310    | \$3020    | \$3550    |
| 98213    | \$1920    | \$1990    | \$2320    | \$3040    | \$3570    |
| 98223    | \$1870    | \$1940    | \$2260    | \$3960    | \$3480    |
| 98241    | \$1620    | \$1670    | \$1950    | \$2570    | \$2990    |
| 98251    | \$1800    | \$1850    | \$2160    | \$3850    | \$3320    |
| 98252    | \$1620    | \$1670    | \$1950    | \$2570    | \$2990    |
| 98256    | \$1620    | \$1670    | \$1950    | \$2570    | \$2990    |
| 98258    | \$2190    | \$2270    | \$2640    | \$3450    | \$4060    |
| 98259    | \$1950    | \$2040    | \$2380    | \$3100    | \$3690    |
| 98270    | \$1730    | \$1800    | \$2110    | \$2750    | \$3270    |
| 98271    | \$1930    | \$2000    | \$2330    | \$3050    | \$3580    |

|              |        |        |        |        |        |
|--------------|--------|--------|--------|--------|--------|
| <b>98272</b> | \$1960 | \$2020 | \$2360 | \$3090 | \$3630 |
| <b>98275</b> | \$2120 | \$2200 | \$2560 | \$3350 | \$3940 |
| <b>98282</b> | \$1620 | \$1670 | \$1950 | \$2650 | \$3160 |
| <b>98287</b> | \$1920 | \$1990 | \$2320 | \$3040 | \$3570 |
| <b>98290</b> | \$1710 | \$1780 | \$2080 | \$2710 | \$3230 |
| <b>98291</b> | \$1920 | \$1990 | \$2320 | \$3040 | \$3570 |
| <b>98292</b> | \$1810 | \$1870 | \$2180 | \$2850 | \$3350 |
| <b>98293</b> | \$1920 | \$1990 | \$2320 | \$3040 | \$3570 |
| <b>98294</b> | \$1670 | \$1740 | \$2030 | \$2650 | \$3150 |
| <b>98296</b> | \$2430 | \$2510 | \$2930 | \$3830 | \$4510 |

# 2027 Payment Standard Recommendations

## Requirements

In 2024, HASCO was required to begin establishing Payment Standards at the zip code level based on each zip code's Small Area Fair Market Rent (SAFMR).

Effective January 1 each year, we are required to establish Payment Standards between 90%-110% of each zip code's updated SAFMR.

## Considerations

Keeping in mind that higher payment standards result in higher subsidies for families and more spending for HASCO, Payment Standards should be set to balance:

- The number of participants who spend more than 30% of their income on rent and utilities.
- Ensuring participants who want to move have enough subsidy to find rent-reasonable apartments within their budgets.
- Maximizing the number of leased vouchers without overspending our Budget Authority.

### *Notes:*

- Prior to 2023, HASCO set Payment Standards at 90% of FMR.
- **2023:** HUD pressured all PHAs to use a waiver to set Payment Standards to 120% of FMR. HASCO declined and maxed at 110% of FMR.
- **2024:** HUD increased FMRs. HASCO maintained PS, reducing the percentages to 100%-105% of FMR.
- **2025:** HUD required HASCO to switch to SAFMRs. HASCO set Payment Standards to 100% of 2025 SAFMRs.
- **2026:** Set Payment Standards to 100% of 2026 SAFMRs.

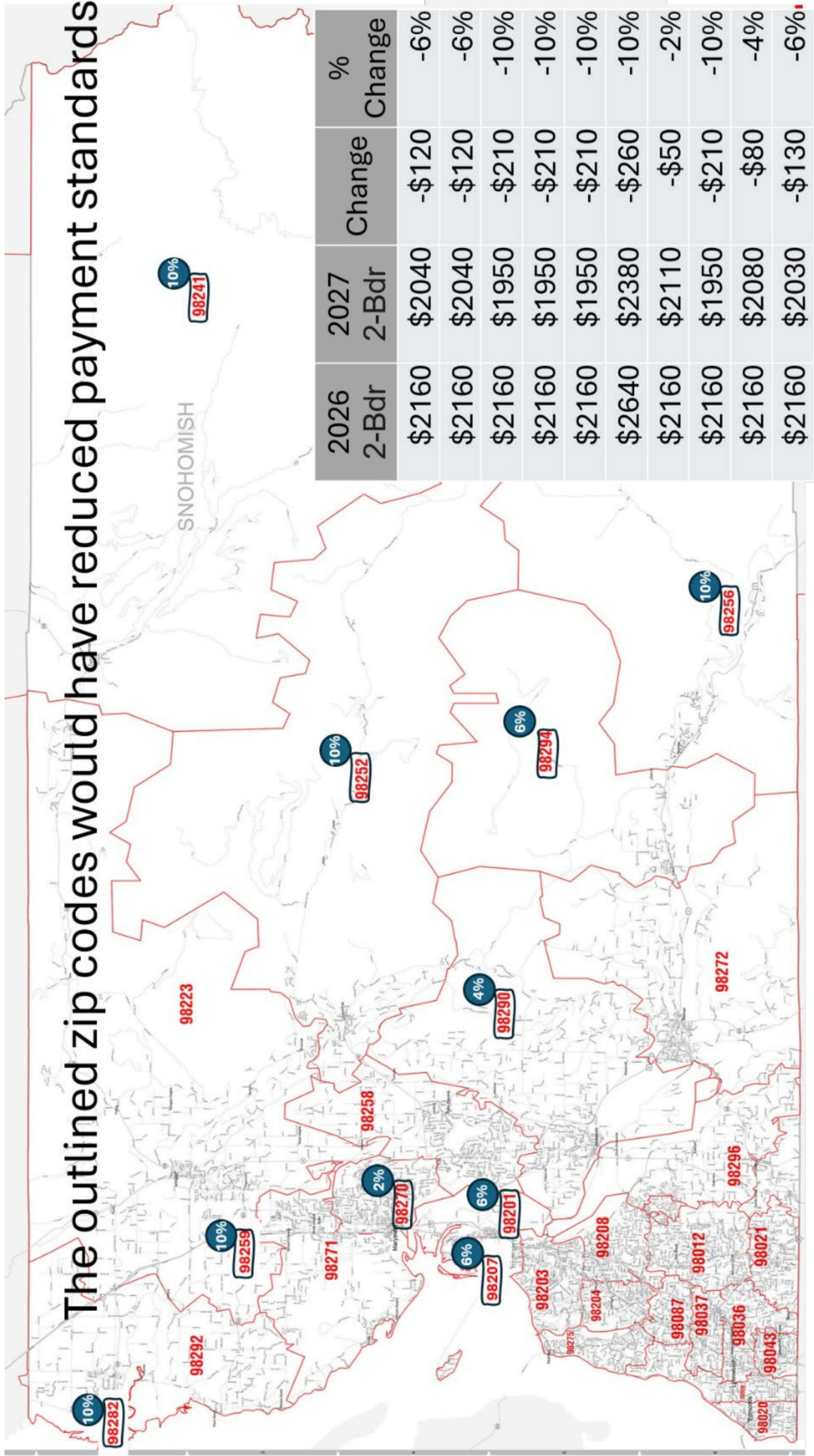
### *If We Keep 2026 Payment Standards*

- 28 zip codes' Payment Standards would be 95%-100% of 2027 SAFMR.
- 5 zip codes' Payment Standards would be 101%-110% of 2027 SAFMR.
- 5 zip codes' Payment Standards would be >110% 2027 SAFMR.

## 2027 Recommendation

- Where SAFMRs went up or stayed the same (28 zip codes),  
keep 2026 Payment Standards, making them 95%-100% of the 2027 SAFMRs.
- Where SAFMRs went down (10 zip codes),  
reduce Payment Standards to 100% of the 2027 SAFMRs.
- Continue holding currently leased participants harmless:
  - Current leases keep their existing Payment Standard unless their voucher size changes.
  - New leases use the new Payment Standards.

The outlined zip codes would have reduced payment standards



## Recommendation Logic

Keeping in mind that higher payment standards result in higher subsidies for families and more spending for HASCO,

- Participants who spend more than 30% on rent and utilities:
  - 75% of our clients are NOT rent-burdened.
  - 83% of clients in a unit sized to their voucher are not rent-burdened.
- Participants who want to move have enough subsidy to do so:
  - 32% of our participants are in units larger than their voucher size, indicating that payment standards have been adequate.
- Balancing leased vouchers and Budget Authority:
  - Increasing any of the Payment Standards puts HASCO at risk of a shortfall, given how close to the budget authority we are projected to be.
  - The 10 reduced Payment Standards set those zip codes to 100% of the 2027 SAFMR, reduced from 2026.

# Recommended Payment Standards

| FY2027 FMRs  |         |         |         |         | RECOMMENDED 2027 PS |              |         |         |         | % RECOMMENDED FY27 PS TO FY27 FMR |         |              |      |      |      |      |      |
|--------------|---------|---------|---------|---------|---------------------|--------------|---------|---------|---------|-----------------------------------|---------|--------------|------|------|------|------|------|
| ZIP Code     | 0       | 1       | 2       | 3       | 4                   | ZIP Code     | 0       | 1       | 2       | 3                                 | 4       | ZIP Code     | 0    | 1    | 2    | 3    | 4    |
| <u>98012</u> | \$2,280 | \$2,380 | \$2,780 | \$3,620 | \$4,310             | <u>98012</u> | 2230    | 2310    | 2690    | 3520                              | 4140    | <u>98012</u> | 98%  | 97%  | 97%  | 97%  | 96%  |
| <u>98020</u> | \$1,980 | \$2,060 | \$2,410 | \$3,140 | \$3,740             | <u>98020</u> | 1970    | 2040    | 2380    | 3110                              | 3660    | <u>98020</u> | 99%  | 99%  | 99%  | 99%  | 98%  |
| <u>98021</u> | \$2,600 | \$2,710 | \$3,170 | \$4,130 | \$4,920             | <u>98021</u> | 2510    | 2600    | 3030    | 3960                              | 4660    | <u>98021</u> | 97%  | 96%  | 96%  | 96%  | 95%  |
| <u>98026</u> | \$1,940 | \$2,030 | \$2,370 | \$3,090 | \$3,680             | <u>98026</u> | 1910    | 1970    | 2300    | 3010                              | 3540    | <u>98026</u> | 98%  | 97%  | 97%  | 97%  | 96%  |
| <u>98036</u> | \$1,780 | \$1,860 | \$2,170 | \$2,830 | \$3,370             | <u>98036</u> | \$1,780 | 1850    | 2160    | \$2,830                           | 3320    | <u>98036</u> | 100% | 99%  | 100% | 100% | 99%  |
| <u>98037</u> | \$1,910 | \$1,990 | \$2,330 | \$3,040 | \$3,610             | <u>98037</u> | \$1,910 | 1980    | 2310    | 3020                              | 3550    | <u>98037</u> | 100% | 99%  | 99%  | 99%  | 98%  |
| <u>98043</u> | \$1,990 | \$2,070 | \$2,420 | \$3,160 | \$3,750             | <u>98043</u> | 1990    | 2060    | 2400    | 3140                              | 3690    | <u>98043</u> | 100% | 100% | 99%  | 99%  | 98%  |
| <u>98046</u> | \$1,950 | \$2,040 | \$2,380 | \$3,100 | \$3,690             | <u>98046</u> | 1920    | 1990    | 2320    | 3040                              | 3570    | <u>98046</u> | 98%  | 98%  | 97%  | 98%  | 97%  |
| <u>98072</u> | \$2,350 | \$2,450 | \$2,870 | \$3,740 | \$4,450             | <u>98072</u> | 2340    | 2420    | 2820    | 3690                              | 4340    | <u>98072</u> | 100% | 99%  | 98%  | 99%  | 98%  |
| <u>98077</u> | \$2,560 | \$2,670 | \$3,120 | \$4,070 | \$4,840             | <u>98077</u> | 2480    | 2570    | 2990    | 3910                              | 4600    | <u>98077</u> | 97%  | 96%  | 96%  | 96%  | 95%  |
| <u>98082</u> | \$1,950 | \$2,040 | \$2,380 | \$3,100 | \$3,690             | <u>98082</u> | 1920    | 1990    | 2320    | 3040                              | 3570    | <u>98082</u> | 98%  | 98%  | 97%  | 98%  | 97%  |
| <u>98087</u> | \$2,130 | \$2,220 | \$2,600 | \$3,390 | \$4,030             | <u>98087</u> | 2090    | 2160    | 2520    | 3300                              | 3880    | <u>98087</u> | 98%  | 97%  | 97%  | 97%  | 96%  |
| <u>98201</u> | \$1,670 | \$1,740 | \$2,040 | \$2,660 | \$3,160             | <u>98201</u> | \$1,670 | \$1,740 | \$2,040 | \$2,660                           | \$3,160 | <u>98201</u> | 100% | 100% | 100% | 100% | 100% |
| <u>98203</u> | \$1,850 | \$1,930 | \$2,260 | \$2,950 | \$3,510             | <u>98203</u> | 1800    | 1850    | 2160    | 2850                              | 3320    | <u>98203</u> | 97%  | 96%  | 96%  | 97%  | 95%  |
| <u>98204</u> | \$1,840 | \$1,920 | \$2,240 | \$2,920 | \$3,470             | <u>98204</u> | 1800    | 1850    | 2160    | 2850                              | 3320    | <u>98204</u> | 98%  | 96%  | 96%  | 98%  | 96%  |
| <u>98206</u> | \$1,950 | \$2,040 | \$2,380 | \$3,100 | \$3,690             | <u>98206</u> | 1920    | 1990    | 2320    | 3040                              | 3570    | <u>98206</u> | 98%  | 98%  | 97%  | 98%  | 97%  |
| <u>98207</u> | \$1,670 | \$1,740 | \$2,040 | \$2,660 | \$3,160             | <u>98207</u> | \$1,670 | \$1,740 | \$2,040 | \$2,660                           | \$3,160 | <u>98207</u> | 100% | 100% | 100% | 100% | 100% |
| <u>98208</u> | \$1,960 | \$2,040 | \$2,390 | \$3,120 | \$3,710             | <u>98208</u> | 1920    | 1980    | 2310    | 3020                              | 3550    | <u>98208</u> | 98%  | 97%  | 97%  | 97%  | 96%  |
| <u>98213</u> | \$1,950 | \$2,040 | \$2,380 | \$3,100 | \$3,690             | <u>98213</u> | 1920    | 1990    | 2320    | 3040                              | 3570    | <u>98213</u> | 98%  | 98%  | 97%  | 98%  | 97%  |
| <u>98223</u> | \$1,890 | \$1,980 | \$2,310 | \$3,010 | \$3,580             | <u>98223</u> | 1870    | 1940    | 2260    | 2960                              | 3480    | <u>98223</u> | 99%  | 98%  | 98%  | 98%  | 97%  |
| <u>98241</u> | \$1,620 | \$1,670 | \$1,950 | \$2,570 | \$2,990             | <u>98241</u> | \$1,620 | \$1,670 | \$1,950 | \$2,570                           | \$2,990 | <u>98241</u> | 100% | 100% | 100% | 100% | 100% |
| <u>98251</u> | \$1,810 | \$1,890 | \$2,210 | \$2,880 | \$3,430             | <u>98251</u> | 1800    | 1850    | 2160    | 2850                              | 3320    | <u>98251</u> | 99%  | 98%  | 98%  | 99%  | 97%  |
| <u>98252</u> | \$1,620 | \$1,670 | \$1,950 | \$2,570 | \$2,990             | <u>98252</u> | \$1,620 | \$1,670 | \$1,950 | \$2,570                           | \$2,990 | <u>98252</u> | 100% | 100% | 100% | 100% | 100% |
| <u>98256</u> | \$1,620 | \$1,670 | \$1,950 | \$2,570 | \$2,990             | <u>98256</u> | \$1,620 | \$1,670 | \$1,950 | \$2,570                           | \$2,990 | <u>98256</u> | 100% | 100% | 100% | 100% | 100% |
| <u>98258</u> | \$2,240 | \$2,330 | \$2,730 | \$3,560 | \$4,230             | <u>98258</u> | 2190    | 2270    | 2640    | 3450                              | 4060    | <u>98258</u> | 98%  | 97%  | 97%  | 97%  | 96%  |
| <u>98259</u> | \$1,950 | \$2,040 | \$2,380 | \$3,100 | \$3,690             | <u>98259</u> | \$1,950 | \$2,040 | \$2,380 | \$3,100                           | \$3,690 | <u>98259</u> | 100% | 100% | 100% | 100% | 100% |
| <u>98270</u> | \$1,730 | \$1,800 | \$2,110 | \$2,750 | \$3,270             | <u>98270</u> | \$1,730 | \$1,800 | \$2,110 | \$2,750                           | \$3,270 | <u>98270</u> | 100% | 100% | 100% | 100% | 100% |
| <u>98271</u> | \$2,010 | \$2,090 | \$2,450 | \$3,190 | \$3,800             | <u>98271</u> | 1930    | 2000    | 2330    | 3050                              | 3580    | <u>98271</u> | 96%  | 96%  | 95%  | 96%  | 94%  |
| <u>98272</u> | \$1,970 | \$2,050 | \$2,400 | \$3,130 | \$3,720             | <u>98272</u> | 1960    | 2020    | 2360    | 3090                              | 3630    | <u>98272</u> | 99%  | 99%  | 98%  | 99%  | 98%  |
| <u>98275</u> | \$2,130 | \$2,220 | \$2,600 | \$3,390 | \$4,030             | <u>98275</u> | 2120    | 2200    | 2560    | 3350                              | 3940    | <u>98275</u> | 100% | 99%  | 98%  | 99%  | 98%  |
| <u>98282</u> | \$1,620 | \$1,670 | \$1,950 | \$2,650 | \$3,160             | <u>98282</u> | \$1,620 | \$1,670 | \$1,950 | \$2,650                           | \$3,160 | <u>98282</u> | 100% | 100% | 100% | 100% | 100% |
| <u>98287</u> | \$1,950 | \$2,040 | \$2,380 | \$3,100 | \$3,690             | <u>98287</u> | 1920    | 1990    | 2320    | 3040                              | 3570    | <u>98287</u> | 98%  | 98%  | 97%  | 98%  | 97%  |
| <u>98290</u> | \$1,710 | \$1,780 | \$2,080 | \$2,710 | \$3,230             | <u>98290</u> | \$1,710 | \$1,780 | \$2,080 | \$2,710                           | \$3,230 | <u>98290</u> | 100% | 100% | 100% | 100% | 100% |
| <u>98291</u> | \$1,950 | \$2,040 | \$2,380 | \$3,100 | \$3,690             | <u>98291</u> | 1920    | 1990    | 2320    | 3040                              | 3570    | <u>98291</u> | 98%  | 98%  | 97%  | 98%  | 97%  |
| <u>98292</u> | \$1,840 | \$1,910 | \$2,240 | \$2,920 | \$3,470             | <u>98292</u> | 1810    | 1870    | 2180    | 2850                              | 3350    | <u>98292</u> | 98%  | 98%  | 97%  | 98%  | 97%  |
| <u>98293</u> | \$1,950 | \$2,040 | \$2,380 | \$3,100 | \$3,690             | <u>98293</u> | 1920    | 1990    | 2320    | 3040                              | 3570    | <u>98293</u> | 98%  | 98%  | 97%  | 98%  | 97%  |
| <u>98294</u> | \$1,670 | \$1,740 | \$2,030 | \$2,650 | \$3,150             | <u>98294</u> | \$1,670 | \$1,740 | \$2,030 | \$2,650                           | \$3,150 | <u>98294</u> | 100% | 100% | 100% | 100% | 100% |
| <u>98296</u> | \$2,490 | \$2,590 | \$3,030 | \$3,950 | \$4,700             | <u>98296</u> | 2430    | 2510    | 2930    | 3830                              | 4510    | <u>98296</u> | 98%  | 97%  | 97%  | 97%  | 96%  |

Note: The outlined payment standards are changes from 2026; reduced to 100% of the 2027 SAFMRs.