

# HOUSING AUTHORITY OF SNOHOMISH COUNTY

12711 - 4<sup>th</sup> Avenue West • Everett, Washington 98204  
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## MEMORANDUM

TO: Project Based Voucher Property Owners/Managers

RE: Project Based Voucher Initial Lease Terms

DATE: May 11, 2018

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The Tenancy Addendum for Section Project-based Voucher Program Section 5, states “The initial lease term for Project Based clients must be for at least one year.” This requirement is found in the Project Based Regulations 24 CFR 932.256(f). Our Admin Plan states “The initial lease term must be for at least one year.”

A review of the files indicated that we have been accepting leases for less than one year in the past. Effective May 1, 2018 the Housing Authority of Snohomish County will only accept leases that are at least one year for Project Based Voucher clients.

Thank you in advance for your prompt compliance. We are proud to partner with you in providing affordable housing in Snohomish County.

Tom Eadie  
Housing Program Manager

Housing Authority of Snohomish County  
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